**WEEKLY RECORD CHART FOR\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **8.00**  **am** | **8.30**  **am** | **9.00**  **am** | **9.30**  **am** | **10.00**  **am** | **10.30**  **am** | **11.00**  **am** | **11.30**  **am** | **12.00**  **pm** | **12.30**  **pm** | **1.00**  **pm** | **1.30**  **pm** | **2.00**  **pm** | **2.30**  **pm** | **3.00**  **pm** | **3.30**  **pm** |
| **MONDAY**  **\_\_\_/\_\_\_/\_\_\_** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **TUESDAY**  **\_\_\_/\_\_\_/\_\_\_** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **WEDNESDAY**  **\_\_\_/\_\_\_/\_\_\_** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **THURSDAY**  **\_\_\_/\_\_\_/\_\_\_** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **FRIDAY**  **\_\_\_/\_\_\_/\_\_\_** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

CODES \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
|  | **Parent Comment** | **Teacher Comment** |
| **MONDAY** |  |  |
| **TUESDAY** |  |  |
| **WEDNESDAY** |  |  |
| **THURSDAY** |  |  |
| **FRIDAY** |  |  |
| **WEEKEND** |  | Principal’s Signature |

Complete at the end of each day for messages between home and school. At the end of the week, teacher to sign and a photocopy to be sent home.